

Owner \_\_\_\_\_

Property Address \_\_\_\_\_

Unit Type Efficiency / Studio	No. Units	2016 Monthly Rent	Utilities Included in Rent	Vacant Units	Appliances
			G=gas E=electric W=water C=cable		
1 Bedroom	_____	_____	_____	_____	_____
2 Bedroom	_____	_____	_____	_____	_____
3 Bedroom	_____	_____	_____	_____	_____
Other	_____	_____	_____	_____	_____
Laundry Income		_____			
Garage Income		_____			
Other Income		_____			
Operating Expenses 2016	<b>*Please express in annual terms</b>				
Insurance		\$ _____			
Utilities					
Gas		\$ _____			
Electric		\$ _____			
Water		\$ _____			
Cable		\$ _____			
Repairs/Maintenance					
Salaries/Benefits		\$ _____			
Materials/Supplies		\$ _____			
Janitorial Service & Supplies		\$ _____			
Contracted Services		\$ _____			
Trash/Refuse		\$ _____			
Landscape & Grounds Care		\$ _____			
Snow Removal		\$ _____			
Elevators		\$ _____			
Other (do not include debt service, interest or depreciation)					
Management Fees		\$ _____			
Advertising/Leasing		\$ _____			
Professional Services (e.g., Legal)		\$ _____			
Capital Replacements Reserve		\$ _____			
Miscellaneous		\$ _____			

Amenities at the facility (pool, tennis courts, recreation/community room, fitness center etc). If none, please state.

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